

07 August 2013

# Executive Cabinet

You are invited to attend a meeting of the Executive Cabinet to be held in the Council Chamber, Town Hall, Chorley on Thursday, 15th August 2013 commencing at 6.00 pm.

## AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 5 - 16)**

To confirm as a correct record the minutes of the meeting of the Executive Cabinet held on 20 June 2013 (enclosed).

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will be asked to put their question(s) to the respective Executive Member(s). Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

**ITEM OF EXECUTIVE LEADER AND EXECUTIVE MEMBER (ECONOMIC DEVELOPMENT AND GOVERNANCE) (INTRODUCED BY COUNCILLOR ALISTAIR BRADLEY)**

5. **Contract Award - Refurbishment Works 98-102 Market Street (Pages 17 - 20)**

To receive and consider the report of the Chief Executive (enclosed).

**ITEM OF DEPUTY EXECUTIVE LEADER AND EXECUTIVE MEMBER (RESOURCES, POLICY AND PERFORMANCE) (INTRODUCED BY COUNCILLOR PETER WILSON)**

6. **Individual Electoral Registration (Pages 21 - 24)**

To receive and consider the report of the Chief Executive (enclosed).

7. **Revenue Budget Monitoring 2013/14 Report 1 (end of June 2013) (Pages 25 - 40)**

To receive and consider the report of the Chief Executive (enclosed).

8. **Capital Programme Monitoring 2013-14 - 2015-16 (Pages 41 - 52)**

To receive and consider the report of the Chief Executive (enclosed).

9. **Chorley Council Performance Monitoring Quarter One 2013/14 (Pages 53 - 62)**

To receive and consider the report of the Chief Executive (enclosed).

10. **Chorley Partnership Performance Monitoring Quarter One 2013/14 (Pages 63 - 70)**

To receive and consider the report of the Chief Executive (enclosed).

11. **Contract Award - Energy Utility Contracts (Pages 71 - 74)**

To receive and consider the report of the Chief Executive (enclosed).

**ITEM OF EXECUTIVE MEMBER (PEOPLE) (INTRODUCED BY COUNCILLOR BEV MURRAY)**

12. **Park and Open Spaces Memorial Policy (Pages 75 - 86)**

To receive and consider the report of the Director of People and Places (enclosed).

13. **End of year core funding report 2012/13 (Pages 87 - 116)**

To receive and consider the report of the Chief Executive (enclosed).

14. **Clayton Brook Village Hall – Community Management (Pages 117 - 120)**

To receive and consider the report of the Director of People and Places (enclosed).

15. **Allocation of Sagar House Section 106 Equipped Play Space Contribution (Pages 121 - 132)**

To receive and consider the report of the Director of Partnerships, Planning and Policy (enclosed).

**ITEM OF EXECUTIVE MEMBER (PLACES) (INTRODUCED BY COUNCILLOR ADRIAN LOWE)**

16. **Land Drainage Act 1991 - Review of Land Drainage Policy (Pages 133 - 136)**

To receive and consider the report of the Director of People and Places (enclosed).

17. **Exclusion of the Public and Press**

To consider the exclusion of the press and public for the following item of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

**ITEM OF DEPUTY EXECUTIVE LEADER AND EXECUTIVE MEMBER (RESOURCES, POLICY AND PERFORMANCE) (INTRODUCED BY COUNCILLOR PETER WILSON)**

18. **Approval for the contract award procedure and evaluation criteria for resurfacing of three Town Centre car parks** (Pages 137 - 142)

To receive and consider the report of the Director of People and Places (enclosed).

19. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Gary Hall  
Chief Executive

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**Distribution**

1. Agenda and reports to all Members of the Executive Cabinet (Alistair Bradley (Executive Leader), Peter Wilson (Deputy Executive Leader) and Beverley Murray, Terry Brown, Dennis Edgerley and Adrian Lowe for attendance.
2. Agenda and reports to Gary Hall (Chief Executive), Lesley-Ann Fenton (Director of Partnerships, Planning and Policy), Jamie Carson (Director of People and Places), Chris Moister (Head of Governance) and Ruth Rimmington (Democratic and Member Services Officer) for attendance.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or [chorley.gov.uk](http://chorley.gov.uk)

## **PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT EXECUTIVE CABINET MEETINGS**

- Questions should be submitted to the Democratic Services Section by midday, two working days prior to each Executive Cabinet meeting to allow time to prepare appropriate responses and investigate the issue if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting.
- The question to be answered by the Executive Member with responsibility for the service area or whoever is most appropriate.
- On receiving a reply the member of the public will be allowed to ask one supplementary question.
- Members of the public will be able to stay for the rest of the meeting should they so wish but will not be able to speak on any other agenda item upon using their allocated 3 minutes.

## **PROCEDURE FOR 'CALL-IN' OF EXECUTIVE DECISIONS**

- Each of the executive decisions taken at the Executive Cabinet meeting are subject to the adopted 'call-in' procedure within 10 working days of the Executive Cabinet meeting at which the decision is made, unless the decision has been implemented as a matter of urgency.
- Guidance on the 'call-in' procedure can be accessed through the following internet link:  
<http://chorley.gov.uk/Pages/AtoZ/K-O/Overview-and-Scrutiny.aspx>
- If you require clarification of the 'call-in' procedure or further information, please contact either:  
Ruth Rimmington (Tel: 01257 515118; E-Mail: [ruth.rimmington@chorley.gov.uk](mailto:ruth.rimmington@chorley.gov.uk)) or  
Carol Russell (Tel: 01257 515196, E-Mail: [carol.russell@chorley.gov.uk](mailto:carol.russell@chorley.gov.uk))  
in the Democratic Services Section.